

# Annelise Eastes

---

Email: [anneliseeastes@gmail.com](mailto:anneliseeastes@gmail.com)

**Professional Objective:** Passionate self-starter seeking a position managing performing artists. Eager to utilize my diverse background in the arts to support companies in their mission to deliver innovative entertainment.

## Education:

**Butler University** -- Bachelor of Fine Arts (BFA) degree in Ballet Performance, Business Administration Minor, May 2017

Business courses taken: Accounting I, Accounting II, Excel, Information Technology, Microeconomics, Business Statistics, Operations Management, Marketing

**College of Southern Nevada** -- June 2019-December 2019

Courses taken: Financial Accounting, Bookkeeping I, Taxation for Individuals

## Recent Experience:

**Stage Manager:** (December 2021-present)

Currently working as a stage manager for the variety show "Extravaganza", which runs six nights a week at the Jubilee Theater in Bally's on the Las Vegas Strip. Responsibilities include managing the cast and crew, calling show cues, coordinating with the front of house, assisting with company management, and safety supervision.

**Manager/Director:** (July 2020-January 2022)

Managed, directed, and performed in weekly collaborative art projects that were shown virtually featuring my own choreography alongside work from both local and international artists. Responsibilities included organizing livestream events, managing patron relations, content creation, hiring collaborators, running online ads, and managing financial records. Artistic mediums incorporated include photography, videography, music, visual art, body paint, writing, rope art, poetry, and clothing design. Featured by Thrive Global, Medium, Authority Magazine, the Culture Class Podcast, and the Elijah Rock Variety Show.

**Lead Gogo:** (October 2021)

Filled in as shift lead for the nightlife residency at Terrace Afterhours in Las Vegas. Responsibilities included coordinating costuming, scheduling set times, and performer management.

**Entertainment Manager:** (July 2021)

Booked and managed talent for the opening burlesque ballet act featured at the premier of Uncensored International at Senor Frogs in Treasure Island in Las Vegas.

**Dance Captain:** (January 2020-March 2020)

Served as Dance Captain of Instrumental Bodies for their residency at the Foundation Room in Mandalay Bay in Las Vegas. Responsibilities included performer management, coordinating with the venue manager, assisting with costume maintenance, and running rehearsals.

**Bookkeeper:** (January 2020-May 2021)

Worked as a bookkeeper at Financial Groove, an accounting firm with a specialty in arts and entertainment companies. Performed a variety of tasks including bank reconciliations, income reconciliations, accounts receivable, tax preparation, data entry, loan tracking, and closing entries for monthly and annual financial close.

**Entertainment Manager:** (January 2019)

Managed performers for Nativ Hotel's grand reopening in Denver. Responsibilities included coordinating costuming, scheduling set times, and performer management.