

Email: anneliseeastes@gmail.com

Professional Objective: Passionate self-starter seeking a position managing performing artists. Eager to utilize my diverse background in the arts to support companies in their mission to deliver innovative entertainment.

Education:

- **Butler University** -- Bachelor of Fine Arts (BFA) degree in Ballet Performance, Business Administration Minor, May 2017
Business courses taken: Accounting I, Accounting II, Excel, Information Technology, Microeconomics, Business Statistics, Operations Management, Marketing
- **College of Southern Nevada** -- June 2019-December 2019
Courses taken: Financial Accounting, Bookkeeping I, Taxation for Individuals

Awards/Titles:

- **Industry Disruptor:** Thrive Global (August 2021)
- **Rising Star:** Voyage LA Magazine (May 2021)
- **Top New Creator:** Patreon (October 2020)

Recent Experience:

Stage Manager: (December 2021-December 2022)

Worked as a stage manager for the variety show "Extravaganza", which ran six nights a week at the Jubilee Theater in Bally's hotel. Responsibilities included managing the cast and crew, calling show cues, coordinating with the front of house, assisting with company management, and safety supervision.

Collaborative Project Manager/Director: (July 2020-January 2022)

Managed, directed, and performed in weekly collaborative art projects that were shown virtually featuring my own choreography alongside work from both local and international artists. Responsibilities included organizing livestream events, managing patron relations, content creation, hiring collaborators, running online ads, and managing financial records. Artistic mediums incorporated include photography, videography, music, visual art, body paint, writing, rope art, poetry, and clothing design. Featured by Thrive Global, Medium, Authority Magazine, the Culture Class Podcast, and the Elijah Rock Variety Show.

Bookkeeper: (January 2020-May 2021)

Worked as a bookkeeper at Financial Groove, an accounting firm specializing in arts and entertainment companies. Performed a variety of tasks including bank reconciliations, income reconciliations, accounts receivable, tax preparation, data entry, loan tracking, and closing entries for monthly and annual financial close.

Dance Captain: (October 2021)

Filled in as Dance Captain for the nightlife residency at Terrace Afterhours in Las Vegas. Responsibilities included coordinating costuming, scheduling set times, and performer management.

Entertainment Manager: (July 2021)

Assisted with talent booking, coordinated costumes, and managed dancers for the opening burlesque ballet act featured at the premier of "Uncensored International" at Senor Frogs in Treasure Island in Las Vegas.

Dance Captain: (January 2020-March 2020)

Served as Dance Captain of Instrumental Bodies for their residency at the Foundation Room in Mandalay Bay in Las Vegas. Responsibilities included performer management, coordinating with the venue manager, assisting with costume maintenance, and running rehearsals.

Entertainment Manager: (January 2019)

Managed dancers for Nativ Hotel's grand reopening in Denver. Responsibilities included coordinating costuming, scheduling set times, and overseeing the performers during the event.